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To: All Members of the Council
Chief Executive

Please ask for Rachel
Appleyard
Direct Line 01246 345277
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Our Ref
Your Ref

Dear Councillor,

Record of Decision taken by Cabinet - 25 February, 2020

At a meeting of the Cabinet held on 25 February, 2020, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 1 March, 2020.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 1 MARCH, 2020 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

6. Improving collaborative working across Derbyshire authorities

***RESOLVED –**

1. That Cabinet notes the progress being made on the development of a new vision and new model of local government collaboration in Derbyshire.
2. That the agreed principles for collaboration and areas of potential focus for future working, as set out in the officer's report, be noted.
3. That Price Waterhouse Coopers' (PwC's) proposals for Phase 2 and Derbyshire County Council's (DCC's) suggested approach for sharing the costs of commissioning PwC to support Derbyshire Councils' to progress development of a new model of local government collaboration for Derbyshire be supported.
4. That the Council's active participation in Phase 2 and the associated costs of supporting PwC to implement its proposals be approved.

REASON FOR DECISIONS

To enable Chesterfield Borough Council to fully participate in the proposed development of a new model of local government collaborative working for Derbyshire; with a particular focus on improving outcomes for Chesterfield Borough and Derbyshire County residents.

7. Approval of the Council Plan 2019 - 2023 Delivery Plan for 2020/21

***RESOLVED –**

1. That the Council Plan 2020/21 delivery plan be approved.
2. That the Deputy Leader be granted delegated authority to approve any minor drafting changes to the delivery plan in order to improve the readability and accessibility of the plan.

REASON FOR DECISIONS

To provide the Council with a clear statement of its strategic priorities for 2019 – 2023 and to approve the year two delivery plan.

8. 2020/21 Budget & Medium Term Financial Plan

***RESOLVED –**

That it be recommended to Full Council that:

1. The revised budget for 2019/20, as detailed in section 5 of the officer's report, be approved.
2. The requests for funding from the Budget Risk Reserve, as detailed in paragraphs 5.3 to 5.6 of the officer's report, be approved.
3. The overall revenue budget summary for 2021/22, as detailed in section 7 and Appendix A of the officer's report, be approved.
4. The Collection Fund and the Tax Base forecasts, as detailed in section 8 of the officer's report, be noted.
5. The use of the capital receipts flexibility to fund the revenue costs of the ICT programme which will lead to budget savings, as detailed in section 9 of the officer's report, be approved.
6. The budget forecasts for 2020/21 and the medium term and the action plan for addressing the projected deficits, as detailed in section 10 of the officer's report, be noted.
7. The estimates of reserves including maintaining the General Working Balance at £1.5m, as detailed in section 11 and Appendix D of the officer's report, be approved.
8. The budget risks and sensitivity analysis, as detailed in Appendix E of the officer's report, be noted.
9. The recommended £5 increase in the Council's share of Council Tax for a Band 'D' property in 2020/21 be approved.
10. The 2020/21 Council Tax Requirement and financing, as detailed in Appendix F of the officer's report, be approved.

11. The Acting Chief Finance Officer's assurances, as detailed in section 16 of the officer's report, be noted.

REASON FOR DECISIONS

In order to meet the statutory requirements relating to setting a budget and the council tax.

9. Chesterfield Borough Local Plan - Consultation on Main Modifications

***RESOLVED –**

1. That consultation be undertaken on the proposed Main and Additional Modifications to the emerging Local Plan, as set out in Appendix A of the officer's report, for a minimum of six weeks, as required by The Town and Country Planning (Local Planning) (England) Regulations 2012 and the Council's Statement of Community Involvement (SCI).
2. That, following the end of the consultation, the proposed modifications and any representations received during the consultation period be submitted to the Planning Inspectorate.

REASON FOR DECISIONS

To meet the duty to prepare a development plan as set out in the Planning and Compulsory Purchase Act 2004 and in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

10. Senior Pay Policy

***RESOLVED –**

That it be recommended to Full Council that the revised Senior Pay Policy Statement for 2020/21, attached at Appendix 1 of the officer's report, be approved.

REASON FOR DECISION

To meet the requirements of the Localism Act 2011 by publishing this policy by 31 March 2020.

11. General Fund Capital Programme 2020/21

***RESOLVED –**

That it be recommended to Full Council that the updated General Fund Capital Programme expenditure and financing, as detailed in Appendix A of the officer's report, be approved.

REASON FOR DECISION

To update the Council's General Fund Capital Programme and ensure that it is affordable and deliverable over the medium term.

12. Elected Members Parental Leave Policy

***RESOLVED –**

That it be recommended to Full Council that:

1. The Parental Leave Policy for Elected Members be approved and implemented.
2. The Cabinet Member for Governance be granted delegated authority to approve minor amendments to the Parental Leave Policy for Elected Members between the formal review periods.
3. The Parental Leave Policy for Elected Members be reviewed every three years.

REASON FOR DECISIONS

To give members a more equitable entitlement to parental leave after giving birth or adopting.

13. Civic Arrangements 2020/21

***RESOLVED –**

1. That it be recommended to Full Council that Councillor Glenys Falconer be invited to become Mayor of the Borough for 2020/21.

2. That it be recommended to Full Council that Councillor Tony Rogers be invited to become Deputy Mayor of the Borough for 2020/21.
3. That it be noted that the Annual Council meeting will be held on Wednesday 13 May 2020, followed by a drinks reception at the Town Hall.
4. That it be noted that the Annual Civic Service and Procession will be held on Saturday 16 May 2020.
5. That it be noted that the Mayoral Dinner will take place at The Winding Wheel Theatre on the evening of Saturday 16 May 2020 to coincide with a visit of the Oberbürgermeister of Darmstadt to mark the 60th anniversary of Chesterfield's twinning friendship with Darmstadt.

REASON FOR DECISIONS

To enable the Council to confirm civic arrangements for 2020/21.

14. Housing Revenue Account (HRA) - Budget 2020/21 to 2024/25

***RESOLVED –**

That it be recommended to Full Council that:

1. The probable outturn for the current financial year be noted.
2. The draft estimates for 2020/21 and future years be approved.

REASON FOR DECISIONS

1. To enable the council to set the HRA budget for 2020/21.
2. To continue with the financial strategy contained in the Housing Revenue Account Business Plan and self-financing debt settlement arrangements.

15. Housing Capital Programme: 2020/21 to 2024/25

***RESOLVED –**

That it be recommended to Full Council that:

1. The Housing (Public Sector) revised Capital Programme for 2019/20 be approved.
2. The Housing (Public Sector) Capital Programme for 2020/21 be approved and its procurement, as necessary, be authorised.
3. The Housing (Public Sector) Capital Programmes for 2021/22 to 2024/25 be provisionally approved.
4. The Commercial Services share of the 2020/21 programme be approved.
5. Delegated authority be granted to the Assistant Director – Housing and/or Acting Chief Finance Officer to transfer funds between programme heads and budgets in order to manage the Capital Programme as set out in the report.

REASONS FOR DECISIONS

1. To enable the Council to maintain its 'Decent Homes Standard' targets in line with the Council's Vision and Corporate Plan.
2. To maintain and improve the condition of the Public Sector housing stock and its environment.
3. To contribute to the aims of the Council's Housing Strategy and to deliver the HRA Business Plan.

17. Land Acquisition - Station Masterplan area

***RESOLVED –**

1. That the acquisition and leasing of land to support delivery of the emerging HS2 Station Masterplan, as detailed in the officer's report, be approved.
2. That the Executive Director, in consultation with the Cabinet Member for Economic Growth, be granted delegated authority to continue to negotiate the details of the heads of terms, in line with the due diligence advice, and, subject to satisfactory agreement, enter into a conditional contract leading to the acquisition and leasing of the specified land.

3. That the Executive Director, in consultation with the Cabinet Member for Economic Growth, be granted delegated authority to enter into a funding agreement with D2N2 LEP to support the acquisition and associated works such as demolition, site preparation and investigation; planning application submission and other activities which will assist the development and delivery of the HS2 Station Masterplan.

REASON FOR DECISIONS

The acquisition of a strategic site adjacent to Chesterfield railway station will support the Council to achieve its growth objectives and kick-start the delivery of the emerging HS2 Station Masterplan. The short-term availability of LEP grant funding allows the Council and its partners to work at a pace and scale which could not be supported by the Council's own resources.

18. Request to write off Business Rates account

***RESOLVED –**

That the debt, as detailed in paragraph 4.2 of the officer's report, be written off.

REASON FOR DECISION

Collection of the debt is not possible and early write off has been recommended by the Council's external auditors.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'R. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer